



Updated: 05/30/12

Phone Usage Policy

All Pizzaiolo employees are expected to follow the guidelines outlined below related to phone usage in each of the Café Pizzaiolo units.

Cell Phones

- Cell phone usage on the floor is prohibited at all times. This includes texting, emails, voice mails, etc. for all staff including servers, counter, hosts and bussers.
- Cell phone usage in the kitchens is prohibited at all times. This includes texting, emails, voice mails, etc. for all kitchen staff including cooks and dishwashers.
- Employees may carry a cell phone but it must be turned off at all times when you are on duty. You can give the restaurant number (703-894-2250) for emergency calls.

Company Phones

- The telephones for Café Pizzaiolo are to be restricted to business calls to conduct company business. All employees are required to be professional and conscientious at all times when using the company phones.

Non - Compliance:

Pizzaiolo Management is confident that each employee will comply with the Phone Usage Policy.

Failure to adhere to this policy may result in a written warning, suspension or immediate termination of employment. Management reserves the right to make the final decision.